

Meeting Notes

Power of Choice – Readiness Working Group

MEETING: POC–RWG Meeting 3
DATE: Monday 28 November 2016
TIME: 2:00 PM – 3:00 PM
LOCATION: Teleconference / webinar

Attendees:

Attendees	Company
Aakash Sembey	Simply Energy
Alex Fattal	NSW Department of Industry
Andrew Mair	Vocus
Andrew Peart	AGL
Andrew Varley	Ergon Energy Corporation Limited
Charlie McNamara	Vocus
David Woods	SA Power Networks
Debbie Voltz	Essential Energy
Dino Ou	Endeavour Energy
Fiona Walker	Australian Energy Regulator
Georgina Snelling	EnergyAustralia
Helen Stimpson	Active Stream
Hilary Priest	Mojo Power
Jacinta Daws	Jemena
Jessica Lane	Dept. of Environment, Land, Water and Planning – VIC
Kathleen Langmore	Ausgrid
Kerry Galloway	Australian Energy Market Operator (AEMO)
Lance McMinn	Secure Meters (Australia) Pty Ltd
Malcolm Whalley	Energy Action
Michael Nguyen	EnergyAustralia
Michael Whitfield	Dept. of the Environment & Energy – Commonwealth
Michelle Norris	Ergon Energy Queensland Pty Ltd
Paul Greenwood	Vector Advanced Metering Services
Paul Willacy	Aurora Energy
Peter Cole	Energy Networks Association
Phil Gardiner	CitiPower/Powercor
Priti Padmwar	People Energy

Richard McNulty	United Energy and Multinet Gas
Rimas Sadauskas	Jemena
Roger Barnes	Lumo Energy / Red Energy
Roy Thompson	AusNet Services
Shadina De Jong	People Energy
Slavko Jovanoski (Chair)	Australian Energy Market Operator (AEMO)
Tom Cole	Metering Dynamics
Warren Brooks	TasNetworks

Notes **(red text highlights action items)**

1. Readiness Report – November 2016, and reporting debrief

- AEMO presented the November 2016 Market Readiness Report, and thanked participants for the good response to the first set of monthly reporting:
 - 26 Participant Readiness Reports were submitted in total, comprising 10 retailers, 11 distribution businesses, 4 metering companies and 1 tentative ENM.
 - 2 retailers did not submit reports, but intend to commence reporting in Q1 2017.
(*Secretariat note: An additional retailer advised on Monday 28 November that they also plan on commencing reporting in Q1 2017.*)
 - 1 metering company advised they do not intend on participating in the monthly reporting process, but they are currently “green” [within schedule] across all reporting categories and will engage in the reporting process at a later date if project risk increases significantly.
- November 2016 Market Readiness Report summary:
 - The POC project, for industry as a whole, is approximately 25% implemented, has an overall progress rating of “within schedule” (green), and has a “medium” risk rating (amber).
 - The reported risks relate chiefly to the timing of development and finalisation of the Procedures (i.e. Work Package 2 and for B2B communications), and the subsequent impacts finalisation of these Procedures is having on the development of participants’ business processes, system development, build and testing, as well as market registration and accreditation activities.
 - A “medium” to “high” risk rating was highlighted in Victoria due to the uncertainty associated with the Victorian Government Transition to Metering Competition decision timing in March 2017, as well as uncertainty around the treatment of the VICAMI meter type.
- Question and comments made by the POC-RWG at the meeting included:

- A question was raised regarding retailers that did not submit readiness reports and the potential reflection on their level of engagement and readiness. It was noted that a large proportion of the market was represented in the monthly reports. The AER also noted that it had indicated at a recent Retail Market Consultative Forum that it was interested in seeing all parties participate in the reporting progress as an indicator of their preparedness for compliance with the new arrangements, and that the AER would follow up with **AEMO regarding what further support it could provide to AEMO to encourage regular reporting by all parties..**
- Clarification was requested on how the reporting reflects interdependency risks impacting market delivery. The reporting contains a number of criteria, some of which are interdependent – so if one criteria is not within schedule, then participants could note which other criteria may be at risk of delivery, or potentially “not within schedule”, and how that potentially reflects on the overall program.
- A question was raised on the project critical elements and associated dates. It was noted that, at a high-level, the overall POC key milestones dates and market readiness specific dates, are both listed in the Market Readiness Strategy, and additional dates for the detailed readiness activities will be clarified by AEMO as part of the process of developing the Strategy’s supporting plans in collaboration with the Readiness Working Group (i.e. Industry Testing Plan, Transition and Cutover Plan/s, Accreditation and Registration Plan). *(Secretariat note: Overall POC program dates are reported and managed at the Program Management level and regularly reported and discussed at the monthly Program Consultative Forum (POC-PCF).)*
- The POC-RWG was invited to provide feedback on the reporting templates at, and following, the meeting. **AEMO will update, and distribute to the RWG, the templates by 16 December for the following comments received at the meeting, and for any RWG comments emailed to poc@aemo.com.au by 5 December:**
 - Progress reporting to change from 25% increments to ranges with 10% increments.
 - Embedded Network Managers to be reported separately in the reporting worksheets.
- It was noted that quarterly reviews of the monthly reporting process, including structure of the reporting template, are scheduled in the Industry Readiness Reporting Plan. *(Secretariat note: The first quarterly review is scheduled for March 2017, however at the February 2017 RWG meeting feedback will also be considered.)*

2. Update on EN/MC related market system changes

- AEMO provided an update on the timing for the MSATS system changes flowing from the Work Package 1 procedure changes. The MSATS system changes are scheduled to be completed and potentially available to participants in a pre-production system environment by Monday 3 April 2017, allowing them to test their interfaces with the market system.
- AEMO will develop a draft industry test plan for the February 2017 RWG meeting, seeking RWG feedback on how and when B2M/MSATS industry testing could be undertaken given participants’

own systems implementation schedules. This testing would exclude B2B/e-Hub related testing which would occur in August 2017.

- A question was raised on how industry testing would be undertaken on any MSATS changes resulting from the B2B Procedures or Work Package 3 procedures which won't be finalised until March and November 2017, respectively. AEMO noted that these would be tested when available – likely during the B2B/e-hub Market Trial period (from mid-August 2017).
- RWG members requested additional information on the MSATS changes, if possible. **AEMO will follow up with its POC Technical (Systems) Work-stream and provide this information where available.**

3. Industry and RWG forward meeting plan

- AEMO noted the forward meeting plan (RWG meeting dates TBC):
 - 13 February – First draft of Registration and Accreditation Plan, and first draft of Industry Testing Plan (for B2B/MSATS testing for April 2017)
 - 7 March – First draft of Industry Testing Plan (for B2B/e-hub Market Trial for August 2017)
 - 24 March – Q1 Readiness monthly reporting process/template update and review
 - 5 April – First draft of Transition and Cutover Plan
- A question was asked on whether there will be separate Industry Testing and Transition and Cutover working groups. AEMO noted that it was possible that the RWG may formally develop these separate sub-groups or the work may be undertaken by the RWG with appropriate representation. The necessity and timing for such sub-groups, including their scope and governance, will be defined in collaboration with the RWG when developing the supporting plans under the Market Readiness Strategy.

4. Other Business

- It was noted that future regulatory changes (e.g. the AER hardship review) may result in multiple system and process changes which could adversely impact participants' POC readiness implementation activities. The importance of having finalised POC procedures so that participants can build their systems, and a period of no additional regulatory change requiring further system changes until after go-live, was highlighted.

5. Next Meeting

- 13 February 2017 (to be confirmed).

6. Actions Summary

- Post meeting actions for the POC-RWG are summarised below.

Item	Topic	Action required	Responsible	By
1	RWG meeting #3 notes	Prepare and distribute meeting notes to RWG	AEMO	2-Dec-16
2	Industry Readiness Reporting Process	Email feedback to POC@aemo.com.au	POC-RWG members	5-Dec-16
3	Industry Readiness Reporting Process	Subject to POC-RWG feedback finalise and distribute v2.0 to the POC-RWG	AEMO	16-Dec-16